

# SELLER INTAKE FORM

DATE: \_\_\_\_\_

Property Address: \_\_\_\_\_

Seller Name: \_\_\_\_\_ Lead Source: \_\_\_\_\_

FC Date: Y N \_\_\_\_\_ Is it listed? YES / NO MLS #: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Beds: \_\_\_\_\_ Baths: \_\_\_\_\_ SF: \_\_\_\_\_ Pool? Y N Type of Property: \_\_\_\_\_

Major Crossroads: \_\_\_\_\_

1<sup>st</sup> loan (lender/amount) \_\_\_\_\_ \$ \_\_\_\_\_

Interest Rate? \_\_\_\_\_ Payment: \_\_\_\_\_ Behind? \_\_\_\_\_

2<sup>nd</sup> loan (lender/amount) \_\_\_\_\_ \$ \_\_\_\_\_

Interest Rate? \_\_\_\_\_ Payment: \_\_\_\_\_ Behind? \_\_\_\_\_

HOA? Y N How much? \_\_\_\_\_ Behind? \_\_\_\_\_

Any other liens (tax, mechanic)? \_\_\_\_\_

Condition of property? (scale of 1-10) \_\_\_\_\_

Would like to SELL / STAY \_\_\_\_\_ Do they need equity now? YES / NO / UNSURE

Reason for Selling: \_\_\_\_\_

What were they hoping to do? What are they hoping to get for the property? \_\_\_\_\_

\_\_\_\_\_

**NOTES:** \_\_\_\_\_

\_\_\_\_\_

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